

**I. Purpose:**

- A. Provide for the residents' physical safety, health and supervision.
- B. Assure the physical security and safety of the building.

**II. Qualifications:**

- A. High School diploma is necessary.
- B. Responsible, self-motivated and able to work with minimal supervision.
- C. Capable of maintaining authority and leadership over young people in a variety of circumstances.
- D. Perform task on her/his own initiative.

**III. Responsible to: Youth Care Supervisor**

**IV. Principal Accountabilities:**

- A. Supervision of residents and resident activities, including; recreation, crafts, community events and community service projects.
- B. Communication with other program staff and supervisors concerning problems noted and anticipated problematic situations.
- C. Assure cleanliness of assigned work areas and note all maintenance needs.
- D. Direction of residents during drills and actual crisis situations.
- E. Participate with residents and provide leadership in activities and details.
- F. Set up of medication records and dispense medications as trained.
- G. Housekeeping, and maintenance functions assigned by supervisory staff.
- H. Respond to other expectations of the Agency and/or supervisors.